

Position Description

Position Title	Safer Together Program Projects Lead – VICTOR and HIRAID Implementation
Position Number	30010597
Division	Office of the CEO
Department	Loddon Mallee Local Health Services Network
Enterprise Agreement	Health And Allied Services, Managers and Administrative Workers (Victorian Pub Sector)(Single Interest)EnterpriseAgreement 2021-2025
Classification Description	Administrative Grade 6
Classification Code	Dependent upon qualifications and as per relevant EBA
Reports to	Safer Together Program Coordinator
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Current Unrestricted Drivers Licence • Immunisation Requirements

The Loddon Mallee Local Health Service Network (LMLHSN)

The Loddon Mallee Local Health Service Network was established on 1 July 2025 by the Victorian Department of Health to strengthen collaboration among health service providers and improve health service delivery across the Loddon Mallee region.

The strategic priorities being focused over the next three years (2025-2028) are:

- Improving access and equity of care
- Enhancing workforce support with collaborative planning
- Focusing on quality and safety and
- Optimising efficient resource use.

More information about the Victorian LHSN can be found: [Local Health Service Networks | health.vic.gov.au](https://health.vic.gov.au)

In the LMLHSN work is underpinned by the following vision and values:

- Vision: Shaping the future of health service delivery to give our communities a great experience throughout the Loddon Mallee region.
- Values: Respect, Integrity and Collaboration

LMLHSN is governed by a CEO and a Board Chair Committee, comprising representatives from the 13 public health services in the region. Strategic initiatives are delivered through projects sponsored by CEO leads and implemented by an agile network team working across all partner health services.

Staff considering employment opportunities in network are expected to:

- Work in a hybrid model, with flexibility to travel across the region for meetings and collaboration events.
- Access hot desk office spaces at Bendigo Health and other health service sites (bookable as needed).
- Maintain a suitable home office setup (IT equipment provided) and be proficient in using online collaboration tools.

Bendigo Health

Bendigo Health is the fundholder and host of the LMLHSN function, therefore is the employer of the network staff. Bendigo Health is the major regional health service in the Loddon Mallee, learn more by visiting the website: [Bendigo Health Website - About Bendigo Health](#)

Bendigo Health is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Bendigo Health's work is underpinned by the following vision and values:

- Vision: Excellent Care. Every Person. Every Time.
- Values: CARING – We care for our community, PASSIONATE – We are passionate about doing our best, TRUSTWORTHY - We are open, honest and respectful

The Position

The STP Projects Lead is responsible for delivering high-level project management support to ensure successful outcomes for initiatives under Safer Care Victoria's Safer Together Program. This role works collaboratively with the STP team and health service working groups to drive project delivery and alignment with program objectives. The STP Projects Lead reports directly to the STP Coordinator.

Responsibilities and Accountabilities

The STP Projects Lead will be responsible for, but not limited to:

- Support the implementation of the refined VICTOR chart in all areas of the health services where paediatrics birth to age 18 have vital signs taken, and the HIRAID® nursing assessment framework across emergency departments and urgent care centres by delivering targeted education, training, and implementation support, including onsite visits as required.
- Guide health services in establishing governance structures, escalation pathways, and audit processes to ensure sustainable implementation and compliance with the Department of Health's statewide ViCTOR mandate.
- Ensure consistent application of the ViCTOR® chart across all Loddon Mallee health services to support early recognition of paediatric deterioration and reduce sentinel events.
- Deliver tailored education and training to clinical teams across paediatric care settings, including Emergency, Urgent Care, Perioperative, Paediatric, Maternity, and Outpatient services. Provide ongoing support for the implementation, evaluation, and continuous improvement of the HIRAID® framework.

- Develop and maintain strong relationships with internal and external stakeholders, including Safer Care Victoria, health service executives, clinicians, and consumer representatives. Identify opportunities for shared learning and capability building across health services.
- Monitor implementation progress, assess compliance status, and report outcomes to ensure alignment with Safer Care Victoria priorities and regional safety improvements.
- Actively contribute to continuous improvement initiatives and other projects as directed by the STP Coordinator.
- Demonstrate adaptability and self-awareness in managing changing priorities.

Key Selection Criteria

Essential

1. Demonstrated ability to collaborate effectively with diverse stakeholders, including clinicians, executives, community partners, and consumers.
2. Proven capability to design and deliver education and training to multidisciplinary teams, supporting ongoing capability building.
3. Experience in planning, coordinating, monitoring, and reporting on projects to achieve program objectives.
4. Knowledge of improvement science methodologies (e.g., Model for Improvement) and demonstrated experience driving quality improvement initiatives.
5. Strong problem-solving skills, with the ability to work autonomously and collaboratively within multidisciplinary teams.
6. Capacity to manage competing priorities, meet tight deadlines, and work effectively in a dynamic and changing environment.
7. Demonstrated agility and adaptability in responding to changes in direction or emerging priorities.
8. Ability to travel within the Loddon Mallee region to provide onsite implementation and education support.

Desirable

9. Experience in data analysis, audit processes, or monitoring compliance and outcomes to inform improvement.
10. Relevant clinical or project-related qualifications and/or experience (e.g., Registered Nurse, rural healthcare experience, project management, or participation in collaborative improvement programs).

Generic Responsibilities

All Bendigo Health and Loddon Mallee Local Health Service Network staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.

- Comply with all **Bendigo Health and Loddon Mallee Local Health Services Network policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All LMLHSN sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.